

## **GENERAL PROCUREMENT NOTICE FOR THE YEAR 2015/2016 (MERGED) TETFUND LIBRARY DEVELOPMENT FEDERAL POLYTECHNIC MUBI**

### **(1.0) INTRODUCTION**

This is General Procurement Notice for the year 2015/2016 (Merged) TETFund Library Development in the Federal Polytechnic Mubi, Adamawa State. Tendering will be conducted later, through the National Competitive Bidding procedures as stipulated in Public Procurement Act (PPA), 2007 and its extant guidelines.

### **(2.0) SCOPE OF WORK**

- Lot 1 Procurement of Assorted Books in various Fields
- Lot 2 Procurement of Local Journals
- Lot 3 Procurement of Desktop Computers

### **(3.0) ELIGIBILITY REQUIREMENTS**

- (i) Evidence of Certificate of Incorporation issued by the Corporate Affairs Commission (CAC) including Forms CAC2 and CAC7;
- (ii) Evidence of Company Income's Tax Clearance Certificate for the last three (3) years (2016, 2017 and 2018) expiring on 31<sup>st</sup> December, 2019;
- (iii) Evidence of current Pension Compliance Certificate valid till 31<sup>st</sup> December, 2019;
- (iv) Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31<sup>st</sup> December, 2019;
- (v) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31<sup>st</sup> December, 2019;
- (vi) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 30/06/2019 or valid certificate issued by BPP;
- (vii) Sworn Affidavit disclosing whether or not any officer of the relevant committees of Federal Polytechnic, Mubi or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars
- (viii) Company's Audited Accounts for the last three (3) years -2016, 2017 and 2018;
- (ix) Evidence of financial capability to execute the project by submission of Reference Letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;
- (x) Company's Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications;
- (xi) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards and Job Completion Certificates;
- (xii) Lot 3: Letter of Authorisation from Original Equipment Manufacturer

(xiii) All documents for submission must be transmitted with a Covering letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the firm.

**(4.0) COLLECTION OF TENDER DOCUMENTS**

Interested and eligible Contractors/Suppliers are advised to lookout for the Specific Procurement Notice (SPN) for various projects mentioned above in the National Dailies and the Notice Boards Depending on the threshold of each project.

**(5.0) IMPORTANT NOTICE**

The Federal Polytechnic Mubi also reserved the right to invoke the provision of section 28 of the Public Procurement Act (PPA) 2007 on matters regarding in those procurement without incurring liability.

**SIGNED:**

**DR A. SADIQ YAHYA**

**RECTOR, FEDERAL POLYTECHNIC MUBI**